

RENTAL  
PROPERTY

PERSONAL  
INCOME TAX



## STATEMENT OF REAL ESTATE RENTALS

### PART 1: PERSONAL INFORMATION

Name: \_\_\_\_\_  
FIRST MIDDLE LAST

What is the TYPE of rental: Residential Rental  Commercial Rental  If Commercial, are you registered for HST?  YES  NO

What is YOUR percentage of ownership?  HST Number (if applicable)

Was this the final year of your rental operation?  YES  NO

### PART 2: CO-OWNER(S) INFORMATION

Name: \_\_\_\_\_  
FIRST MIDDLE LAST

Address: \_\_\_\_\_  
STREET # AND NAME CITY POSTAL CODE

What is THEIR percentage of ownership?

---

Name: \_\_\_\_\_  
FIRST MIDDLE LAST

Address: \_\_\_\_\_  
STREET # AND NAME CITY POSTAL CODE

What is THEIR percentage of ownership?

---

Name: \_\_\_\_\_  
FIRST MIDDLE LAST

Address: \_\_\_\_\_  
STREET # AND NAME CITY POSTAL CODE

What is THEIR percentage of ownership?

## STATEMENT OF REAL ESTATE RENTALS

### PART 3: RENTAL ADDRESS(ES)

Address: _____ <div style="text-align: center; font-size: small;">STREET # AND NAME</div> _____ <div style="display: flex; justify-content: space-between; font-size: x-small;"> <span>CITY</span> <span>POSTAL CODE</span> </div>	_____ NUMBER OF UNITS	_____ GROSS RENTS
Residential Rental <input type="checkbox"/> Commercial Rental <input type="checkbox"/>		
Address: _____ <div style="text-align: center; font-size: small;">STREET # AND NAME</div> _____ <div style="display: flex; justify-content: space-between; font-size: x-small;"> <span>CITY</span> <span>POSTAL CODE</span> </div>	_____ NUMBER OF UNITS	_____ GROSS RENTS
Residential Rental <input type="checkbox"/> Commercial Rental <input type="checkbox"/>		
Total Gross Rental Income? _____		

### PART 4: EXPENSES

	Total expenses	Personal portion
Advertising	8521	_____
Insurance	8690	_____
Interest and bank charges	8710	_____
Office expenses	8810	_____
Professional fees (includes legal and accounting fees)	8860	_____
Management and administration fees	8871	_____
Repairs and maintenance	8960	_____
Salaries, wages, and benefits (including employer's contributions)	9060	_____
Property taxes	9180	_____
Travel	9200	_____
Utilities	9220	_____
Motor vehicle expenses (not including capital cost allowance)	9281	_____
Other expenses	9270	_____
Other expenses of the co-owner	9945	_____
If there are co-owners, is there anything you are deducting on your return only (a non-shared expense)		
<b>Total Expenses</b>	_____	_____
<b>Total for Personal Portion</b>	9949	_____

## STATEMENT OF REAL ESTATE RENTALS

### PART 5: CAPITAL PURCHASES

1. Did you **purchase** the property in this tax year (*tax reporting year*)  Yes  No **If YES**, please provide a copy of the purchase documents

**If NO:**

2. What year was the property acquired? \_\_\_\_\_ Purchase Price: \_\_\_\_\_

3. What year did the property become a rental? \_\_\_\_\_

4. Did you **sell** this property in this tax year (*tax reporting year*)  Yes  No

**If YES**, Date of Sale:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
MONTH DAY YEAR Please provide a copy of the sale documents

### Building & Equipment Additions:

Please list any large purchases that occurred during the year (appliances, renovation projects etc)

Description	Price

### Building & Equipment Sales:

Please list any large sales that occurred during the year (appliances, chattels etc)

Description	Price

### PART 6: REPORTING

If this is our first year preparing your return,  
we must have the statement of rental activities from your last tax year.